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ICAR-CENTRAL INSTITUTE FOR RESEARCH ON CATTLE
(Formerly : Project Directorate on Cattle)
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F.No. 5-35(SP)/ARC/Chemicals/2017-18

960-1021

Dated : 23.08.2017

To As per list attached

SPEED POST

Subject:- Award of Annual Rate Contract for the supply of Chemicals/Glassware(s)/Plastic-ware (s)/ Filter Paper(s)/ Liquid Handling System etc. and for outsourcing of services i.e. Oligo/Probe synthesis, Cloning, Sequencing, Genotyping, Microarray, Antibody production and others during the financial year 2017-18-regarding.

Dear Sir,

With reference to your tender opened on 01-07-2017 on the subject cited above, the Director, CIRC, Meerut has been pleased to award the Annual Rate Contract for the supply of Chemicals/ Glassware(s)/ Plastic-ware(s)/ Filter Paper(s)/ Liquid Handling System etc. and for outsourcing of services i.e. Oligo/Probe synthesis, Cloning, Sequencing, Genotyping, Microarray, Antibody production and others (as mentioned in their tender documents and attached list) during the financial year 2017-18 with the following terms and conditions:-

1. The supply of material & billing will be made by the firm directly or through their authorized dealer.
2. **The firm/supplier has to submit their GST registration certificate.**
3. There will be a discount as given in the attached list on the price list mentioned in the catalogue. The GST and other Govt. levies will be paid extra as applicable. The Institute will not issue C/D form. Road permit and Excise Duty and Custom Duty exemption certificate will be provided by this Institute, if required. The ICAR-CIRC is a Research Institutes under the control of ICAR, New Delhi (Ministry of Agriculture, Govt. of India) is exempted from Excise and Customs Duties on Research Consumables, vide Notification No.10/97-CE dated 01.03.1997 (as amended by 16/07-CE) and Notification No. 51/96-Customs respectively.
4. **Small equipment, apparatus, Gel electrophoresis apparatus, single channel and multi-channel micropipettes etc. upto cost of Rs. 25000/- (Rupees twenty five thousand only) are also covered under Annual Rate contract.**
5. That the freight, insurance charges, if any will not be paid by the purchaser. Similarly shortage, pilferage in transit will be sole responsibility of the supplier and the same will be sole responsibility of the supplier within 15 days on receipt of goods by the purchaser to make good the loss caused on this account.
6. **The delivery/supply will be made on F.O.R. basis to CIRC, Store, Meerut.**
7. The items manufactured by one firm and marketed by the other firm will not be covered under this Annual Rate contract, even if these are mentioned/shown in the catalogue of the rate contracted firm.
8. In case of perishable store, the rejected one should be replaced free of cost by the firm to the Institute. The packing of the goods should be as is required to prevent the material from damage of deterioration during transit to their final destination.
9. **The material should be supplied in one lot as the piecemeal/short supply will not be accepted.** However, under the circumstances beyond control of supplier piecemeal/short supply can be received on the written request of supplier subject to approval of CA.
10. **The suppliers should submit pre-receipt bill in triplicate affixing a revenue stamp of Rs. 1.00 with supplied material. The brand name, catalogue no. and batch no. should also be furnished on the bill against each of the item supplied.**
11. The supply of material will have to be completed within 30-45 days from the date of issue of Purchase order or as mentioned in Purchase Order strictly in conformity of specification and grade. In case of any delay in executing the contract, the supplier/firm shall promptly inform the Institute in writing the fact of delay & duration of supply well before the expiry of delivery period. The material supplied after the due date will be at their own risk and failure to supply/short supply the ordered goods within stipulated period may cause for forfeiture of the security deposits. Moreover, if the firm fails to deliver the goods within the stipulated period for reasons other than circumstances beyond suppliers control and the Institute extends the delivery period, the Institute will also deduct from the contract price, as liquidated damages at the rate of 0.5% per week subject to a maximum of 10%. Once the maximum is reached, the Institute may consider termination of the P.O. if the same has not been terminated already. However in certain case & genuine situation extension may be granted if the competent authority is satisfied and the request is received in the office within the stipulated period of supply.

