



भा.कृ.अनु.प.-केन्द्रीय गोवंश अनुसंधान संस्थान  
CIRC-CENTRAL INSTITUTE FOR RESEARCH ON CATTLE  
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F.No.5-20(SP)/ARC-Vehicle/2018-19

Dated: 12.11.2018

To

M/S FriendsTravels,  
L-1210 Shastrinagar  
Meerut (UP)-250004

**Sub: Rate contract for providing Vehicles on per day basis (on call) at ICAR-CIRC, Meerut-regarding.**

Dear Sir,

With reference to your tender dated 29.10.2018, I am to convey the approval of the Director, CIRC, Meerut for providing following vehicles on per day basis as per demand (Call basis) of this Institute on the rates and terms and conditions as given below:-

Type of Vehicle	Class	Rate upto 200 km including all charges of fuels, repair maintenance, driver and all India Permit per day	Rate per km after 200 km including all charges of fuels, repair maintenance, driver and all India permit per day	GST
Swift Dzire/Etios/Tata Zest etc. (model should not be older than 2016)	A.C.	1978	9.89	As applicable
	Non-AC	1910	9.55	As applicable
Innova/ Xylo/Scorpio/ Qwalis etc. (model should not be older than 2016)	A.C.	2578	12.89	As applicable
	Non-A.C.	2500	12.55	As applicable
17 Seater Bus	A.C.	5000	25.00	As applicable
	Non-A.C.	4800	24.00	As applicable
26 Seater Bus	A.C.	6000	30.00	As applicable
	Non-A.C.	5800	29.00	As applicable
35 Seater Bus	A.C.	9000	45.00	As applicable
	Non-A.C.	8600	43.00	As applicable

**Terms & Conditions:**

- Payment:** Payment will be made on monthly basis in favour of the firm within 15 days after receipt of bill. The bill in duplicate should be submitted to this office on the following month after completion of one month running of vehicle. The bill should be addressed to The Director, ICAR-CIRC, Meerut.
- Validity of Contract:** This annual rate contract will be valid for a period of one year w.e.f. 12.11.2018. The contract can be extended mutually for a further period of one year as per satisfactory performance. However the Director, CIRC, Meerut reserves the rights to terminate the contract, partly or completely at any time without assigning any reason.
- The minimum charges will be for 200 K.M. per day with diesel & Permit etc.
- The firm/ tenderer should provide vehicles as per the NGT guidelines for Delhi/NCR.
- The vehicles should have valid All India Permit and model should not be older to the year 2016.
- The vehicles should be registered under commercial Taxi Permit with concerned Road Transport Office and bidder/contractor/firm should submit all updated documents including registration, insurance, fitness, permit and other relevant certificates of vehicle issued by the competent authority.
- The vehicle(s) should remain in good condition during entire period of contract. It should always be self-starting, noise (unusual sound) free, free of bad-smell and, thoroughly clean both outside and inside. Seats must be comfortable with clean covers; covers must be cleaned/changed at fortnight interval. The AC and all the lights, indicators, mirrors & horn etc should be and remain effectively functional.
- In case the vehicle breaks down or is required to be taken for repairs/servicing, immediate replacement of vehicle will have to be made by the firm/contractor.
- Vehicle driver(s) should be experienced with valid Commercial Driving License. He/they should be courteous and report for duty in clean uniform.
- In case vehicle and/or driver fails to report/do not report at the required time and/or place, the Institute has a right to hire a vehicle from other source and the amount spent so, shall be recovered as deduction from the subsequent bill raised by the firm/contractor.
- Firm/contractor shall maintain a daily record of time and mileage in a slip book/log book for each vehicle. No payment will be released without submission/verification of slip book/log book duly signed/verified by the user officer or authorized signatory.

12. The reading of *kilometer* in respect of concerned vehicle will be recorded form/to the CIRC, Meerut Cantt. OR from/to the residence of the officer who perform the journey by such vehicle, if told so.
13. Amount spent by the firm/contractor for the hired vehicle towards fees of Parking/Toll/ Entry (except permit fee), if any will be paid by this office on receiving the original verified receipts along with monthly bill.
14. The cost of hiring quoted by tenderer should include all charges of fuels, repair & maintenance, fitness, insurance, permit and salary of driver etc.
15. **Night charge Rs.175/- will be paid after 9.00 PM and before 6.00 AM on the day of use of vehicle.**
16. All the taxes/duties and TDS etc., chargeable by the State or Central Govt. or any other body shall be borne by the firm/contractor and will be deducted from his/her account bill.
17. The terms and conditions of contract shall remain unchanged during the effective contract period.
18. Firm/contractor should raise monthly bill to CIRC. The payment will be released in favour of the firm, directly in their given Bank Account through e-payment/NEFT-RTGS only on receipt of satisfactory report from the vehicle in-charge of CIRC. The firm/contractor should attach their bank details with tender/bid.
19. The contract shall be governed by the laws of India and interpreted in accordance with such laws.
20. All the responsibilities of accident, completion of documents/papers & any other reason which are related to hired vehicle on the road shall be of the firm/contractor.
21. The compensation, connected expenses and legal disputes between the firm and staff deployed and any unforeseen casualty shall be borne/paid/settled by the firm/contractor. The CIRC in no way shall be party to any dispute and will have no liability on this account.
22. If any dispute or difference arises between the CIRC and the firm relating to any matter with the contract, the parties shall make every effort to resolve the dispute or difference by mutual discussion within 30 days. either the CIRC or the firm may give notice to the other party of its intention to refer the same to arbitration. The arbitration shall commence thereafter. The arbitration shall be conducted by a sole arbitrator who will be appointed by the ICAR, New Delhi and the procedure to be followed in this respect will be as per the Indian Arbitration and Conciliation Act, 1996. The venue of the arbitration shall be the place from where the contract(s) issued.
23. All disputes to be settled under the jurisdiction of Meerut (UP).
24. All other terms & conditions will also remain of the tender dated 18.10.2018.

The Director, ICAR-CIRC, Meerut reserves the right to cancel the contract at any time without assigning any reasons thereof.

Received and accepted this contract:

.....  
 Signature, Name and address of the firm  
 Seal of the Firm:  
 Date:  
 Place:

Yours faithfully,

  
 (A.K. DAS)

INCHARGE PURCHASE

Distribution:

1. Incharge, Audit & Accounts, CIRC, Meerut.
2. Incharge Bill & Cash Section, CIRC, Meerut.
3. Incharge Stores Section, CIRC, Meerut.
4. I/C Vehicle, CIRC, Meerut with the request that he may insured that the R.C., Insurance of vehicle and DL of driver should be valid. However, all formalities for the payment of firm's bills will be done by I/C vehicle on their own level.
5. Vigilance Officer, CIRC, Meerut .
5. PS to Director,CIRC, Meerut.
6. Guard file